



Project Oceanology

APPLICATION FOR EMPLOYMENT

Equal Opportunity Employer

It is the policy of Project Oceanology to provide equal opportunity without regard to race, color, sex, religion, creed, national origin, ancestry, age, marital status, sexual orientation, political affiliation or because the employee is a veteran or a qualified individual with a disability. All questions must be answered and application signed.

Last Name	First	Middle	Date
Street Address			Home Phone
E-Mail Address			Cell Phone
City, State, Zip			Business Phone
Have you ever worked for Project Oceanology? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, indicate your dates of employment and your reasons for leaving employment:			How did you hear about this position?
Position Desired			
Can you furnish proof of your right to work in the U.S.A. <input type="checkbox"/> Yes <input type="checkbox"/> No			Driver's License Number:
When will you be available to begin work?			
When is the best time to reach you?			May we contact you at work?

Are you under 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes", state your date of birth - mo. ____ day ____ yr. ____ Can you furnish a Statement of Age/Working Paper as appropriate? <input type="checkbox"/> Yes <input type="checkbox"/> No
If hired, is there anything that would prevent you from reporting to work each day on time to perform your job duties?

Hours Available	Sun	Mon	Tue	Wed	Thu	Fri	Sat
From							
To							

Total Hours Available per Week: _____

Would you work: Full-Time Part-Time Seasonal Temporary

Are you willing to work overtime, when and as required? Yes No

Are you willing to relocate? Yes No

Are you willing/able to Travel? Yes No

Special Training

First Aid Training American Red Cross Connecticut Safe Boating Certificate
 American Heart Association

Cardiopulmonary Resuscitation American Red Cross
 American Heart Association

Coast Guard License Tonnage _____ Mariner Reference Number

Lifeguard Certification

Please list any additional skills and qualifications you possess for the position which you are applying (College students: related coursework is applicable):

Educational Background

School	Name and location of School	Grade Point Average or Class Rank	Course of Study	Number of Years Completed	Did You Graduate	Degree or Diploma
High School					Yes____ No ____	
College					Yes____ No ____	
Other Education					Yes____ No ____	

Are you going to school now? Yes No Where _____ Day Classes Night Classes

Employment History

Project Oceanology reserves the right to contact prior and current employers. Please give accurate, complete, full-time and part-time employment record. Start with your present or most recent employer. Include military experience if applicable. **Do not indicate, "see resume."**

1. Company Name and Mailing Address	Phone
Job Title, Name, and Email of Supervisor May we contact the supervisor?	Employed (Month and Year) From To
Reason for Leaving	

2. Company Name and Mailing Address	Phone
Job Title, Name, and Email of Supervisor May we contact the supervisor?	Employed (Month and Year) From To
Reason for Leaving	

3. Company Name and Mailing Address	Phone
Job Title, Name, and Email of Supervisor May we contact the supervisor?	Employed (Month and Year) From To
Reason for Leaving	

References

List the name, address, email address and best contact number of three professional references who are not related to you. If applicable, list three school or personal references who are not related to you.

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DISCLOSURE AND ACKNOWLEDGMENT REGARDING DRIVING HISTORY

I certify by my signature below that I understand if I am offered and accept employment, my employer may periodically check my driving record.

Signature

Date

Printed Name

DISCLOSURE AND ACKNOWLEDGMENT OF INTENT TO CONDUCT DRUG TEST

If applicants are offered and accept employment, Project Oceanology will conduct a urinalysis drug test as part of the application process prior to the start of employment. This notice is given and the urinalysis drug test will be conducted in accordance with Connecticut General Statutes §§ 31- 51u et seq.

I certify by my signature below that I have read and reviewed the “Disclosure of Intent to Conduct Drug Test,” and I understand that I may be required to submit to a drug test as part of the application process.

Signature

Date

Printed Name

CERTIFICATION

I certify that the information given herein is true and complete to the best of my knowledge.

I authorize you to make such investigations and inquiries of the information provided herein, and other matters that relate hereto, as may be necessary. I hereby release employers, schools and other persons, institutions and businesses from all liability in responding to inquiries in connection with my application. I understand that if I am offered and accept a position, I will be required to submit to a criminal background check prior to employment. I understand that false or misleading information given in my application or during my interviews may result in a refusal to hire, or discharge in the event of employment. I understand and agree that, if hired, my employment is at will. I also understand that if I am hired my employment is for no definite period of time. I may terminate my employment at any time and I may be dismissed at any time without prior notice. I further understand and agree that nothing in this application form shall constitute a contract of employment or shall constitute a contract or a guarantee of employment.

I also understand that any policies or procedures implemented by Project Oceanology are for purposes of operations only and are not intended to be nor constitute a contract for my employment. In addition, I understand that any of these policies or procedures may be changed at any time at the employer's discretion and without notice.

Signature

Date

Printed Name

PROCESSING RECORD

Notes:

Position Offered:

Accepted: Q

Refused: Q

Confirmation Letter Sent: